SBAT Specifics

The SBAT is located at the City of Chandler, Transportation & Development Department offices, 215 E. Buffalo Street.

They are available by appointment.

Clients interested in accessing this free consultation resource are encouraged to contact the Transportation & Development Department's City Building Official at 480.782.3138.

Benefits

The Small Business Assistance Team can be viewed as an aid to navigating the City of Chandler's private development process. The team is uniquely situated to proactively address the development concerns of any small business client. Additional benefits include:

- Single point of contact
- Responsive staff
- Tailored plan of development
- Comprehensive team approach
- Personal interaction between city staff and the client, design team, and contractor
- Plain conversation
- Explanations that include the "why?"
- Alternative solutions
- User-friendly
- Time savings = Money savings

If you are interested in learning more about the offerings provided through the Small Business Assistance Team, or making use of this service, please contact the City Building Official at 480.782.3138.

City of Chandler

Navigating the Private Development Process





A Guide for the Small Business Client

Introduction

The City of Chandler's Small Business Assistance Team, or SBAT, is poised to meet the needs of the small business community by helping clients navigate the property development and permit process. This is accomplished through early interaction with knowledgeable city staff whose focus is working with new and existing Chandler small businesses.

Chandler boasts an excellent business climate for those entrepreneurs seeking to enter the small business market or those veterans looking to expand, relocate, convert, and/or renovate an existing business space. Like small business owners who seek to capitalize on a specific market niche, the Small Business Assistance Team

seeks to serve that niche market's needs.

Plan of Development

The success of every small business is based on a comprehensive business plan and the Small Business Assistance Team's goal is to be part of that successful plan. The SBAT assists the entrepreneur in developing the plan to navigate the property development and permit processes. It remains the role of your design team and contractor to design the plans for permitting and complete the construction in order to receive a Certificate of Occupancy.

The plan of development begins with the critical first step of research and analysis. The question to ask is, "What is necessary to successfully navigate the City of Chandler's private Development processes?"

The research and analysis step can provide valuable information to guide you and help you make cost efficient decisions. City staff can assist by identifying and explaining city related concerns such as:

- Development issues that may be expensive and or time intensive
- City Building code requirements
- Development process steps & typical time requirements

Small Business Assistance Team Plan of Development Steps Client outlines project to **SBAT** Client/Staff review small business project scope Staff team assembles summary letter to client **Summary letter review** with client, design team &/ or contractor **Proceed** Reassess

Plan of Assembly

A tailored plan of development is defined, designed, and delivered in four simple steps, as shown in the diagram to the left.

- I. The SBAT will meet with you to gather information about your proposed project.
- The SBAT will provide a summary letter identifying key items with regards to codes you should consider in your decision making matrix.
- 3. The SBAT will be available to answer any questions that you may have.
- You, your design professionals and/or con tractor are encouraged to meet and review the summary letter with the assigned staff team.